CIRCULAR

Sub: Filling up the post of Inspector (GD) in India based Security Assistant (IBSA) in MEA on deputation basis.

It is intimated that the posts of India Based security Assistant (IBSA) on deputation basis in Ministry of External Affairs (MEA) is required to be filled from eligible Inspector (GD) of SSB. Circular has been uploaded in SSB website as well as SSB portal in the WAN and Mobile App i.e. MySSB.

2. The DG, SSB has approved to invite the willingness from eligible Inspector (GD)

3. Eligibility Criteria and desirable for said posts are as under:-
   a) Eligibility Criteria:-
      1. Upper age limit as on 31/08/19 - 45 years.
      2. Basic Pay should be in Pay Matrix 7 of the revised pay structure as per 7th CPC.
      3. Should be Graduate or above.
      4. Medically Fit.
      5. Should be clear from Vigilance angle
      6. Who have completed 10 years of service.

   b) Desirable:-
      1. Proficiency in reading, writing and communicating in English.
      2. Training in UAC/Commando/STF.
      4. Driving skills in LMV and Possession of a valid Driving License.
      5. High APAR.
      6. Impressive built, bearing and personality with appropriate BMI.

4. In this regard, the IGs, FTR is requested to send the nominations of eligible Inspector (GD) from their under command units, who fulfill the all eligibility criteria as mentioned above as per detail given below in the prescribed format of MEA on or before 17 Nov, 2019 rpt 17 Nov, 2019.

   a) Each FTR @ 2 Inspectors (GD) (6 x 2) - 12

Encl As above.

(Ashok Sajwan)
Commandant (Pers-II)

Condt...P/2...
To,
1. ISG Frontier Hqrs. Patna, Lucknow, Silliguri, Guwahati, Ranikhet, Tezpur.

2. DIsG SHQs Almora, Lakhimpur Kheri, Gorakhpur, Purnia, Muzaffarpur, Ranidanga, Gangtok, New Jalpaiguri, Bogaingaon, Bezpara, Bomdila, Rangia, Betiah, Pilibhit.
3. All Field Formation.

Copy to:

1. The Commandant (CC), FHQ. SSB along with Circular with the request to upload the same in SSB website and SSB portal in the WAN.

2. The Incharge, EDP Cell – with the request to send the following message to all concerned posted in all SSB formations, please visit SSB website – Human Resource – Employees Deputation. Interested Officials may apply for deputation through Mobile App “MySSB”.

3. Notice Board.

(Ashok Sajwan)
Commandant (Pers-II)
**PROFORMA**

1. Name of the Candidate ____________________________

2. Force No/UID No. ____________________________

3. Mobile No/ Email ____________________________

4. Father’s Name ____________________________

5. Date of Birth ____________________________

6. Date of joining Present Organization/Police Force ____________________________

7. Education Qualification ____________________________

8. Basic Pay ____________________________

9. Miscellaneous Skills / Knowledge:
   
i. English: Read _____ Write _____ Speak _____
   
   ii. Driving (Yes/No):
       
       If Yes, D/L No. ____________________________
       
       D/L Validity ____________________________
       
   iii. Computer (MS Word/English Typing): ____________________________
   
   iii. Whether trained in UAC/Commando/ STF etc: Yes _____ No _____
   
   iv. Experience of working in counter surveillance units: ____________________________

10. Grading of APAR/ACRs.
   
i. 01.04.14 to 31.03.15 ____________________________
   
   ii. 01.04.15 to 31.03.16 ____________________________
   
   iii. 01.04.16 to 31.03.17 ____________________________
   
   iv. 01.04.17 to 31.03.18 ____________________________
   
   v. 01.04.2018 to 31.03.2019 ____________________________

11. Rewards/Certificates ____________________________

12. Details of Punishments/Reprimands ____________________________

13. Details of previous Deputation, if any ____________________________

14. Any other Special Skill ____________________________

Signature of the Individual
Designation/ Rank:
Date: ____________________________

15. Remarks of the Forwarding/Controlling Authority (not below the rank of Superintendent of Police or equivalent): ____________________________

Signature of forwarding Authority
Designation: ____________________________
Office Seal: ____________________________